



JOB DESCRIPTION

POSITION: Chemical Specialist
DEPARTMENT: Service
REPORTS TO: Chemical Specialist Supervisor
CLASSIFICATION: Non-Exempt
APPROVED BY: Chief Operating Officer
APPROVED DATE: 10/23/2017

Summary

As a Chemical Specialist, you will interact directly with customers in the Food Service and Laundry industries. Responsibilities include assisting in selling product solutions, train on the proper use and procedures of products/equipment and provide prompt, personal and reliable services to meet customer needs. You will be responsible for servicing, maintaining and installing laundry and warewash dispensing systems.

Essential Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Install, maintain and repair dispensing equipment as well as demonstrate safe equipment use, ensuring that the equipment is fully operational.
- Independently understand your customer's cleaning needs in order to proactively identify solutions that best meet customer expectations.
- Respond to customer emergency service requests on weeknights, weekends, and holidays as needed.
- Perform skilled mechanical/electrical work to troubleshoot, diagnose, maintain, repair, modify, and install machinery, equipment, physical structures, pipe, and electrical systems
- Follow specifications, blueprints, manuals, and schematic drawings. These duties shall be performed using hand tools, power tools, industrial equipment, measuring and testing instruments
- Working knowledge and understanding of HAZMAT, MSDS, EPA, and OSHA requirements.
- Know and explain the hazards associated with specific types of equipment and tools. Use appropriate tools for the job and comply with all company safety policies. Wear all appropriate Personal Protective Equipment (PPE) when required or necessary, know proper reporting of an accident or emergency.
- Operate all equipment and/or machinery correctly and safely at all times
- Assist outside vendors and/or contractors by providing information or lending

assistance for work conducted at specified locations

Competencies

- Communication Proficiency
- Organizational Skills
- Customer/Client Focus
- Project Management
- Technical Capacity
- Problem Solving/Analysis
- Collaboration Skills

Supervisory Responsibility

This position has no supervisory responsibilities.

Work Environment

While performing the duties of this job, the employee is frequently exposed to fumes or airborne particles, moving mechanical parts and vibration. Exposure to a combination of normal office type environments and shop environments.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk and hear. This position is very active and requires standing, walking, bending, kneeling, stooping, crouching, crawling, and climbing all day. The employee must frequently lift and/or move items over 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

Position Type/Expected Hours of Work

This is a full-time or part-time position, Monday through Friday 8:00 a.m. – 5:00 p.m. Occasional early or late hours may be required as job duties demand as well as being on-call.

Travel

Significant local travel on a daily basis and occasional overnight travel may be necessary.

Required Education and Experience

- H.S. diploma or equivalent required, college degree preferred
- 1-2 years of mechanical experience

Abilities:

- Mechanical and technical ability to troubleshoot equipment malfunctions.
- Ability to lift and / or carry up to 75 pounds.
- Strong communication skills both verbal and written, intermediate math skills required.
- Ability to read and speak Spanish preferred.

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Signatures

This job description has been approved by all levels of management.

Manager _____

HR _____

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

Employee _____ Date _____